

# Your 2024 HR Plan



**Your Mission and Vision**

1

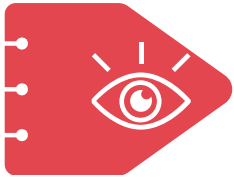
Review the organization's mission, vision and core values to use as a compass in creating your plan.



**The goals of the business**

2

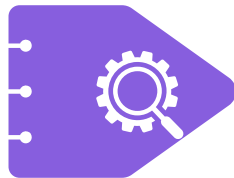
Examine the business goals and determine how HR contributes.



**Analyze the current state**

3

Conduct a SWOT analysis to look at strengths, weaknesses, opportunities and threats. Utilize this analysis to determine your focus.



**Set strategic goals**

4

Set 5-7 clear and challenging goals with measurable key results aligned with the MVV. Prioritize actions that offer the greatest ROI.



**Create action steps**

5

Delineate tasks, dependencies and timeline. Update and adjust as needed.



**Implement your plan**

6

Get to work on your plan! Establish feedback mechanisms and review it regularly for progress.



# 2024 HR Plan Template

## MISSION/VISION/VALUES

**Mission:**

**Vision:**

**Values:**

HR's best contribution to business goals



Strengths



Weaknesses



Opportunities



Threats

STRENGTHS:	
WEAKNESSES:	
OPPORTUNITIES:	
THREATS:	

GOAL

ACTION STEPS

MEASUREMENT

DUE DATE

1.

2.

3.

4.

5.